Important HIPAA Reminders

- If you have any compliance concerns call the confidential hotline at (888) 924-8433.
- You may not share any patient information with anyone unless it is for a work-related purpose.
- You may not access any patient information unless it is for a work-related purpose.
- You may view your own personal medical record only or that of your minor dependent (not those of any other dependents or family members).
- You may not print information from any patient medical record, including your own. All requests must go through Medical Records.
- Computers should not be left unattended without the user logging out so that no one will be able to view patient information under your name.
- HIPAA also applies to social networking (i.e. Facebook, MySpace, Twitter, etc.)

I acknowledge that I have received training and understand the HIPAA policy. I understand that if I violate any aspect of this policy I can receive discipline, up to and including termination of assignment.

Student Packet Policy Form

Access Gordon Hospital’s Policies via the Intranet and read the policies listed below.

- Patient Safety Plan
- Hand Hygiene
- Fall Risk Protocol
- Personal Appearance-Dress Code
- Sentinel Events
- Abbreviations
- Reporting Policy
- Patient Rights and Responsibilities
- Fingernail Standards

I acknowledge that I have read and understand the content of the above listed policies.

__________________________  ______________________
Signature                                      Date